**WABANAKI SCHOOL PSSC**

**MEETING MINUTES**

MEETING DATE: FEBRUARY 25, 2025

ATTENDEES: Kim Marr, France Saumure-Mullins, Angela Savory, Laura Hebert, Christopher Domingues, Kristin Cavoukian, Jillian Porter, Charla Hicks, Nick Robichaud, Gayon Lamptey, Jennifer Dallaire, Chantal Calvert, Mart Vilojoen

REGRETS: Opeyemi Phils-Adekoya, Sandra Scott

* Re-introduction of committee members / Wabanaki staff in attendance
* Approval of Previous Meeting Minutes / Confirm Current Agenda
	+ Previous minutes approved by Chantal Calvert and Gayon Lamptey
	+ No new additions to tonight’s agenda
* Upcoming Meeting Dates – Invites have been sent
	+ APRIL 1, 2025 (TUESDAY)
	+ MAY 27, 2025 (TUESDAY)

**PSSC FUNDS**

* Decision was made to direct PSSC funds into books for the school library

**PRINCIPAL’S UPDATE**

General Building Updates:

* The school is considered complete and has been handed over to the district
* Water Damage (Related to school closure on February 20th)
	+ Damage was minimal. Repairs in progress
* Open House
	+ Rescheduled for March 13th. No alternate date will be provided if canceled.
	+ This will be a fundraising event, so staff and committee members are encouraged to spread the word
	+ Kim to share details with feeder schools in hopes of attracting future student/parents to the event
* Gym Update
	+ Bleachers for stage area to be installed over March break. Additional bleachers expected by end of April
	+ Scoreboard is in transit. Requisition for installation will be submitted once it is received.
* Sports Field
	+ Field will be ready for use at the start of the next school year
* Cafeteria Update
	+ Cafeteria opening delayed due to unanticipated staffing issue with Chartwells
	+ Revised opening date is March 17, 2025
	+ All purchases will be made online, and students will pick their prepared order up at the window. Distribution of meals is not expected to impact eating times.
	+ No additional items will be available for purchase (ie. no cash purchases)
		- that admin staff have an accurate headcount for safety reasons (Fire Marshall and chaperone requirements)
	+ A plan will be put in place to help ease traffic at upcoming dances (ie. designated pickup locations by grade)
* Difficult Parent Interactions
	+ There have been several situations where parents have been verbally abusive toward staff or extremely difficult to deal with
	+ An email will be issued specific to Communication Guidelines as a reminder
	+ School staff should feel safe and supported while on the job. Parents are asked to keep this in mind when dealing with teachers, administrators, and office staff.

Academic Update

* Report card results reviewed. Kim reminded everyone that report cards are simply a snapshot, and are only one piece of data used to assess learning
* ESS team meets weekly to review and discuss academic needs and progress. Students who score 1s and 4s are flagged for further assistance and enrichment opportunities, respectively.
* To assist in meeting learning targets, vertical and horizontal “flexing” will be implemented after March break. This approach will see students grouped for sessions based on topic/need and could include student from all grades.
* The question was posed as to why some parent noticed lower grades on the report card than what they were used to seeing from their previous school. Kim explained that staff worked hard to align on the definition of each score to ensure students were assessed fairly and accurately. This also helps benchmark learning needs within the school.

**GENERAL DISCUSSION**

* Drop Off
	+ There are 4 staff members on duty each morning monitoring the drop off and bus areas
	+ Vehicles continue to stop randomly within the loop instead of pulling up to the front doors
	+ Teachers/Staff will begin trying to direct vehicles through the loop and explain the process
	+ Discussed having a video made to demonstrate the dos and don’ts of drop off – would be nice to have it ready in time for the open house
	+ Discussed BMHS students helping at morning drop off to help accumulate volunteer hours
* School Dance Pick Up
	+ Pick up locations assigned by grade
	+ Purchasing ticket prior to cut off is important to allow staff time to review the list of attendees as permission to attend may have been revoked due to behavioural issues. This also provides admin with the data they need to ensure appropriate supervision at the event
* Nut Policy
	+ Concern was raised over children bringing nuts/nut butters to school
	+ Reminder to be sent to parents
* No Interaction Between Grades at Recess
	+ A question was asked as to why students are only permitted to socialize with their own grade level during recess.
		- Due to the number of students, each grade is assigned to a particular are for a period of time to avoid over crowding and manage supervision
		- Students do have the opportunity to socialize with other grades during SET and participation in various clubs during lunch hour.
* Playground
	+ Fundraising continues. This is led primarily by the Home & School Association. Donations can also be made.
	+ Total cost: $500K
		- $250K must come from donations/fundraisers
		- $250K will be matched

SCHOOL IMPROVEMENT

* Numeracy intervention to begin after March break – see comments under Academic Update
* Graduation – Christopher Domingues provided an update on this area
	+ Student perception survey results were good
	+ Looking to establish a mentorship program between Wabanaki grade 8 students and BMHS to help with the transition